



**June 14, 2021**

**TO:** Republican County Central Committee Chairs & Election Integrity Officers

**FROM:** Randy Berholtz, California Republican Party Secretary & Election Integrity Chair

**STAFF LEADS:** Bryan Watkins, Ellie Hockenbury, Krista Pittman, California Republican Party

**RE:** Election Integrity Day, June 15, 2021

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**Objective:** On June 15, 2021, the CAGOP Election Integrity Committee, chaired by Randy Berholtz, is launching “Election Integrity Day.” On this day, our goal is to encourage California citizens, ranging from Elected Officials, Republican County Chairs, Volunteers, and Voters, to engage in California’s election process. To help guide local leaders and everyday Californians on ways to engage in Election Integrity Day, we’ve created a list of tasks that your County can conduct on June 15.

County Chairs & their Election Integrity Officers can participate in Election Integrity Day by submitting their Election Integrity Officer to CRP staff, beginning to establish a year-round presence with the local Registrar of Voters Office, encouraging volunteers and voters to participate in monitoring the Registrar’s administration of voter data and elections, and becoming familiar with processes and laws.

Election Integrity Day is meant to be a kickoff to accomplishing the items below, which are tasks that can and should extend far beyond one day.

**Election Integrity Day Action Items:**

1. Visit our new Election Integrity Website:  
[www.cagop.org/s/caelectionintegrity](http://www.cagop.org/s/caelectionintegrity)
2. Submit your County’s Election Integrity Captain/Officer:  
[www.cagop.org/s/ei-captain](http://www.cagop.org/s/ei-captain).
3. Begin to Establish Your Year-Round Presence:
  - a. Identify a Point of Contact at the Registrar of Voter's Office whom the County’s Election Integrity Officer will communicate with throughout the 2021-2022 Elections. Get the contact’s phone/email.
  - b. Ask for a meeting and tour of the Registrar's office –understand security measures for software, hardware, paper applications, and ballots.
  - c. Find out if the County will be purchasing new hardware or software before the next election.
  - d. Understand the County's process for maintaining the voter file (deceased, moved, incarcerated, inactive).
  - e. Sign up for training, task forces, observation/ job and volunteer opportunities offered by the Registrar.
4. Encourage Participation in Monitoring Registrar’s Administration of Voter Data & Elections:
  - a. Ask voters to verify their household’s voter registration status.  
<https://voterstatus.sos.ca.gov/>

- b. Encourage volunteers to learn more information on how they can become a Poll Worker.  
[www.sos.ca.gov/elections/poll-worker-information](http://www.sos.ca.gov/elections/poll-worker-information)
  - c. Recruit volunteers to sign up to be a Poll Observer on behalf of your Central Committee.  
[www.cagop.org/s/caelectionintegrity/volunteer](http://www.cagop.org/s/caelectionintegrity/volunteer)
  - d. Ask volunteers to train on how to serve as a Poll Observer at Voting Locations in their County.  
[www.cagop.org/s/caelectionintegrity/training-edo](http://www.cagop.org/s/caelectionintegrity/training-edo)
  - e. Use and distribute the CAGOP's Incident Report website if you witness any election irregularities or call CAGOP's Election Integrity Hotline at 916-448-9496.  
[www.cagop.org/s/caelectionintegrity/incident-report](http://www.cagop.org/s/caelectionintegrity/incident-report)
  - a. Request and obtain "written procedures" for ballot security and chain of custody, in-person voting, drop-boxes, processing vote-by-mail ballots, provisional ballots, conditional ballots, cure forms, observers, and training materials given to registrar staff and volunteers.
5. Become familiar with processes and laws:
- a. Read the Secretary of State's Voting Law Compliance Handbook (as of 2021):  
<https://www.sos.ca.gov/elections/publications-and-resources/voting-law-compliance-handbook#counting-ballots>  
OR  
<https://elections.cdn.sos.ca.gov/voting-law-compliance/voting-law-compliance.pdf>
  - b. Read Election Observers Rights and Responsibilities (as of 2020):  
<https://elections.cdn.sos.ca.gov//pdfs/observation-rights-responsibilities.pdf>
  - c. Read the Complete Election Officers Digest (as of 2020):  
<https://elections.cdn.sos.ca.gov//elections-officers-digest/elections-officers-digest-2020.pdf>
  - d. Read local procedures obtained from the County Registrar of Voters.